



**Position:** Environmental, Health & Safety Engineer (Job ID 1370)  
**Reports To:** Director of Operations  
**Date:** February 17, 2020

### Position Summary

We have an immediate need for an Environmental, Health & Safety (EHS) Engineer at our headquarters located in Itasca, IL. The Environmental Health & Safety Engineer is responsible for planning, coordinating and implementing environmental health and safety programs to prevent injury, occupational illness and damage to property or the environment, and ensure the company is compliant with relevant OSHA, EPA, IEPA, DOT and other applicable local regulations. The EH&S Engineer will report to the Quality Systems Manager.

### Primary Duties and Responsibilities

- Responsible for developing and implementing EHS Guidance Policies and Procedures to continually improve our programs in collaboration with site leadership
- Responsible for maintaining Environmental Management System (ISO14001)
- Works in coordination and collaboration with department managers and supervisors
- Ensures plant activities are compliant with all guidelines and regulations regarding EPA and OSHA
- Ensures that EHS requirements are implemented and maintained in accordance with ISO, OSHA, EPA and fire codes
- Ensures company methods and procedures for communicating environmental, health, and safety matters to employees are effective, and employee concerns and suggestions receive prompt response by management
- Conducts EHS training, which includes employees, new hires, temporary workers and outside contractors
- Coordinates EHS compliance projects in support of corporate and regulatory initiatives
- Completes local, state, and federal reports on a timely basis
- Oversees all EHS related audits both internal and external
- Ensures aspects and impacts are identified and maintained according to procedures and standards. Proactively drives awareness and communicates best practices related to EHS
- Coordinate with other managers in establishing and maintaining EHS operational controls and monitoring/measuring processes
- Confers with departments to resolve discrepancies and compiles required changes to new and existing documents and or processes
- Coordinates and conducts Safety Committee Meetings in partnership with operations management
- Manage the maintenance and implementation of safety programs, compliance plans, and initiatives.
- Participate in the investigation of incidents, near misses and property damage incidents. Ensure follow-up is done to minimize future exposure and proper records/documents are maintained
- Conduct routine safety & regulatory audits to ensure compliance with EHS regulatory agencies, company environmental, health, and safety policies, procedures and practices
- Serve as primary contact for all regulatory agencies for inspections, permitting, reporting (air, water, waste).
- Maintain compliance with permits, government regulations and other industry practices
- Keep abreast of any safety and environmental law or regulation changes that impact the organization
- Other duties as requested or required by management

### Qualifications

- Bachelor's degree in Environmental, Safety Science or Engineering is required
- Must have 3-5 years health and safety experience in a manufacturing environment
- Strong verbal and written communication skills
- EH&S related certifications (CSP, ASP, CIH, CFPS, CHMM) strongly preferred.
- Thorough knowledge of OSHA, EPA, RCRA & DOT regulations
- Training experience and related certifications including, LOTO, Forklift, Haz-Com, Haz-Waste, etc. required
- Strong PC skills including Outlook, Microsoft Office Suite, PowerPoint, and SharePoint.



- Strong analytical skills and the ability to communicate effectively with all levels of personnel through management, regarding issues and solutions
- Cross functional team building experience to support safety improvements a plus
- Applicants must be authorized to work in the U.S. as a precondition of employment
- Sponsorship is not available for this position

To apply, please send your resume to [Dawn Holland](#) and reference the job position in the subject of the email.